PRODUCT AUTHENTICITY
VERIFICATION PROCESS

Henkel

1. BASIC INFORMATION

Applicant   SU   Apply Date

Email Address   Contact Number   Country

2. PRODUCT INFORMATION

IDH Number   Description   Package Size

Batch Number   Use by Data   Production Country

3. BACKGROUND INTRODUCTION

Customer IDH, "New" for New Customer   Customer Name

Address

Emergency Level   Customer Type   Resource of Purchase

| High | Low | | End-user | Distributor | | Online | Offline |

Have samples to send?   Purchased Unit Price   Est. Volume of Products (CON)

| Yes | No |

Date of Purchase   Contact of Shop   Contact Number

Purchase Shop (If buy from online, please provide the link and shipment address; if offline,
pls provide the name of supplier and shipment address)

Additional Information

4. RELEVANT PICTURES

Please insert relevant pictures*

| Front | Back | Bottom | QR-code |

| Invoice | Quotation | Online Purchase Order |

* Please refer to the instruction in the next page about how to insert pictures.
  You may also click the Submit button and then attach the pictures, if you don't have Acrobat Reader XI.

SUBMIT

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HOW TO INSERT PICTURES OR ADD ATTACHMENTS

The instructions below uses Acrobat Reader XI to "insert attachments". If using a different version, please read the "NOTES" below.

1 Go the "View" on the menu, select "Comments" and then "Annotations" (see fig. 1) Or go to the side bar of the application and select "Comments" , then "Annotations" and then "✎ Choose attachments" (see fig. 2)

2 Mouse cursor will change to the ✐ icon, then click on the grey silhouettes for the corresponding image to attach (see fig. 3)

3 A dialogue window will open. Locate the file you want to insert then click "OK" (if the File Attribute Dialog pops up, just select the "Default" settings)

4 When the paper clip icon shows up, this means that your file has been attached successfully (see fig. 4)

5 Do the same for the other 2 remaining pictures to be attached

NOTES: On other Acrobat Reader versions, just look for the "Comments" or "Annotations" menu to attach pictures. If using Acrobat Pro version, from the menu options, select "Insert Page" and choose the files to attach in the order required as required.
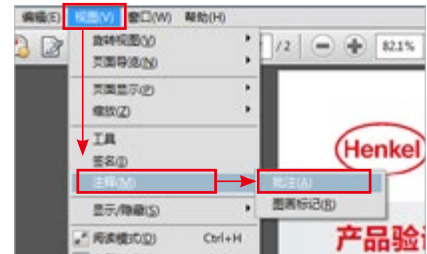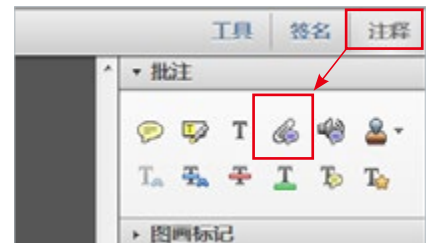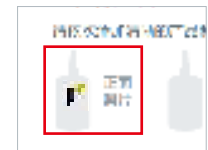
fig. 1

fig. 2

fig. 3

fig. 4